

Forging Social Justice

Local Challenges, Global Complexities

BSC British Society of
Criminology | **Sheffield
Hallam
University**

2017 Annual Conference

4-7 July

bsc2017@shu.ac.uk | [@SHULawCrim](https://twitter.com/SHULawCrim) | [#BSCconf17](https://twitter.com/SHULawCrim)



Guidance for Panel Chairs

The role of Chair is to some extent a personal matter, but we would suggest that a Chair's primary duties are:

- to introduce the speakers (and themselves to the audience),
- to be familiar with any technical equipment that the presenters wish to make use of,
- to ensure the session proceeds according to schedule, with presenters encouraged to keep to time; and
- to signpost delegates to the next part of the programme.

Timings

The time in sessions should be divided equally among the papers. Each parallel session will be 90 minutes long.

If the panel consists of three papers, each paper should last no longer than 20 minutes, leaving 30 minutes of discussion and questions at the end.

If the panel consists of four papers, each paper should last no longer than 15 minutes, again leaving 30 minutes of discussion and questions at the end.